



The Before & Aftercare program provides on-site care for your child. Participating students learn valuable social and scholastic skills in a safe, fun, and supervised environment. The program offers a constructive balance of homework assistance, a nutritious afternoon snack, as well as children participating in indoor/outdoor activities.

- Students are divided into four age-appropriate groups that will follow the same schedule. The groups will be combined at the end of the day.

K3-1 ST GRADE	2 ND -5 TH GRADE	6 TH -8 TH GRADE	9 TH -12 TH GRADE
3:15 – 3:30 PM			Sign In/ Announcements
3:30 – 4:00 PM			Homework/Study time
4:00 – 4:15 PM			Snack
4:15 – 4:45 PM			Indoor Activities
4:45 – 5:45 PM			Outdoor Activities (Weather Permitting)
5:45 – 6:00 PM			Clean Up/Dismissal

- Hours of Operation: Before Care 6:30 AM – 7:45 AM & After Care 3:15 PM – 6:00 PM
- Before/Aftercare program will follow the same calendar as the school
- Before/Aftercare program appreciates all the demands on school age children & their families, and we have a commitment to their academic learning. Our daily schedule includes 30 minutes of quiet time in which the student will have the opportunity to complete their homework.
- The use of electronic devices is a privilege for the students and may be utilized after the scheduled Homework/Study time. Students are **NOT PERMITTED** to take and/or post photos and/or videos with or without the consent of other students.
- Before/Aftercare program will provide a healthy afternoon snack and drink. Parents may pack a drink or alternative snack.
- Parents or authorized pick-ups are required to sign their child out daily. Children will not be released unless they have been signed out!
- The Before and Aftercare Program maintains an open-door policy. Please feel free to direct questions or concerns regarding the program to the Program to the Director at any time.



FEE SCHEDULE:

Before School Care: \$10 per week/per child or \$2 per day/per child. If the child attends a day or two during the week; the \$2 daily rate applies. If the child attends three or more days, the \$10 weekly fee/per child applies. **A 20% discount** will be given to families with 3 or more children attending the Morning care program.

After School Care: \$20 per week/per child or \$4 per day/per child. If the child attends a day or two during the week; the \$4 daily rate applies. If the child attends three or more days, the \$20 weekly fee/per child applies. **A 20% discount** will be given to families with 3 or more children attending the After School Care program.

NOTICE: Fees are due every week Friday **prior** to the week of care. Payments will not be accepted by the classroom or Before/After Care staff. Payments are to be made at The Main Office during office hours (8AM-4PM). If unable to make payments during office hours, for your convenience, there are two locations where payment drop boxes are located by the Gym/Cafeteria and outside the Front Office window (DO NOT INSERT CASH INTO DROP BOXES).

Please be aware: A \$5 late fee will be charged if balance remains unpaid past the following Friday.

Any child picked up after 6:05 PM will be charged \$1 per minute.

OPERATING HOURS:

Before Care 6:30 AM – 7:45 AM

After Care 3:15 PM – 6:00 PM

I have **READ AND AGREE** with the above printed FEE SCHEDULE for Before/After Care services. I understand if I fail to make payments or communicate with the Aftercare Director regarding payments, my child will be removed from the Before/After Care program.

X

PARENT

X

DATE



Student's Name: _____

Student's Date of Birth: _____ Student's Age: _____

Teacher: _____ Grade: _____

Name of Parent/Guardian: _____ Phone Number: _____

Name of Parent/Guardian: _____ Phone Number: _____

EMERGENCY CONTACT INFORMATION

List two emergency contacts **other than those listed above**:

Name/Phone number:

Name/Phone number:

List Medical Problems/Allergies if any:

The following individuals are authorized to check-out the above-named student.

1. Name: _____

Relationship: _____

2. Name: _____

Relationship: _____

Parent/Guardian Signature: _____ Date: _____